



UNITED STATES MARINE CORPS
THE BASIC SCHOOL
MARINE CORPS UNIVERSITY
24164 BELLEAU AVENUE
QUANTICO, VIRGINIA 22134-5019

IN REPLY REFER TO:
1500
C 405
2 May 02

From: Commanding Officer
To: Reserve Warrant Officer Basic Course 1-02

Subj: INFORMATION PACKET/PRE-COURSE REQUIREMENTS FOR RESERVE
WARRANT OFFICER BASIC COURSE 1-02 (RWOBC 1-02)

Encl: (1) Pre-course Requirements
(2) Schedule

1. Congratulations on your selection to the grade of Warrant Officer. I know you are eager to accept your new challenges, responsibilities, and opportunities. To ensure you are fully prepared for the Reserve Warrant Officer Basic Course (RWOBC 1-02), which will be held from 8-19 Jul 02, and to assist you in your transition to the officer ranks, the following information is provided.

2. Mission:

a. The mission of The Basic School (TBS) is to educate newly commissioned officers in the high standards of professional knowledge, esprit-de-corps, and leadership required to prepare them for duties in the Fleet Marine Force, with particular emphasis on the duties, responsibilities, and warfighting skills required of a rifle platoon commander.

b. The mission of the RWOBC is to provide newly appointed Warrant Officers and newly commissioned Chief Warrant Officers with the basic professional education required of these special grades. The course provides each warrant officer with the academic and military skills training, esprit de corps, and leadership development necessary for the transition from the enlisted ranks to the officer corps.

3. Pre-course Requirements:

a. To prepare you for the fast-paced course of instruction at the RWOBC, you will be required to complete the readings and study materials listed in enclosure (1) prior to attending the RWOBC.

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b. Student handouts for all periods of instruction (enclosure 2) will be issued to every officer student upon arriving at The Basic School.

4. Physical Conditioning: Physical conditioning is an important aspect of officer leadership. Therefore, officer students attending RWOBC must be within proper weight standards and will be required to satisfactorily complete a PFT in order to graduate. Students checking in overweight or unable to pass a PFT will be returned to their parent command. Keep in mind, the Quantico area is hot and humid during the month of July, so prepare accordingly.

5. Pay/Allowances: Ensure your unit diary section has entered the "Appointment Acceptance Statement" on the unit diary. The diary entry should reflect the date of appointment to Warrant Officer, as this will affect your pay. Consult MCO P1000.6E (ACTS Manual) and the Joint Federal Travel Regulations (JFTR) concerning the differences between the DUINS, TAD, TEMINS, and REASSIGNMENT orders in relation to per diem and other allowances.

6. Expenses: RWOBC can be financially demanding for students. In addition to the expense of officer uniform items you may need to purchase, you will be required to pay for meals. Cost of meals at the Hanson Room is provided below:

<u>MEAL</u>	<u>COST</u>
Breakfast	\$2.40
Lunch	\$4.00
Dinner	<u>\$4.00</u>
Total M-F	\$10.40

No meals are served in the Hanson room during weekends. However, meals are available at the Instructor Battalion Dining Facility (Maxam Hall) on Saturday and Sunday from 1000-1200 and 1600-1700 at a cost of \$3.65 and \$4.45, respectively.

7. Field Rations: For field exercises, you will be required to purchase and consume MREs. The MREs cost \$2.65 (\$31.80 per case). They are available through TBS supply and can be purchased with a personal check or exact cash on the first day of training. You are required to have 5 MREs during your training at TBS.

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8. Required Items: Since there is limited time to purchase items at the exchange, you are required to bring the following items with you to the RWOBC.

Ruler, pens, pencils	Highlighter
Alcohol pens	Military Style Flashlight
Insect repellent (Tick)	Black Gloves
Military Glasses	Scrub Brush
Dog/Medical Tags w/chain	Field/PT Cammies (serviceable)
Laundry Bags	Alarm clock
Towels	Dictionary
Watch	Whistle
3X5 cards	

9. Uniforms: Uniforms required for RWOBC 1-02 include two sets of Service "C" (quarter-length sleeve), three sets of camouflage utilities with nametapes, and appropriate civilian attire.

"Appropriate Civilian Attire" at TBS is defined as slacks/shorts with belt, collared shirt, and conservative shoes. Men will need a conservative civilian business suit and women will need an appropriate dress or suit. Required physical training gear is green shorts, green T-shirt, green sweats, white socks, and running shoes. Since a considerable portion of the course is in the field, boots should be broken-in before arriving for the course. Additional officer uniform items may be obtained locally in the TBS exchange Uniform Shop or the Marine Shop during the first week of training.

a. The uniform of the day is normally the utility uniform, although the service "C" uniform may be prescribed. Females may wear a skirt or slacks with the service uniform. You should bring both types of covers and shoes.

b. You will be required to have your Service "A" uniform ready for graduation on 19 Jul 02. You will be required to purchase this uniform prior to reporting aboard. Uniforms purchased at other Marine Corps Exchanges can be tailored free at the TBS uniform shop.

c. Be wary of used uniforms and realize they must pass inspection at TBS; this will not be a problem if the items are 100% serviceable and fit correctly. In the past, officers have brought converted uniforms (enlisted to officer) to TBS only to

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have noticeable defects, blemishes, runs, etc., pointed out which rendered the uniforms unserviceable and resulted in unforeseen expenses.

d. The uniform vendors can start the tailoring process from a phone call from you. Points of contact for uniform vendors:

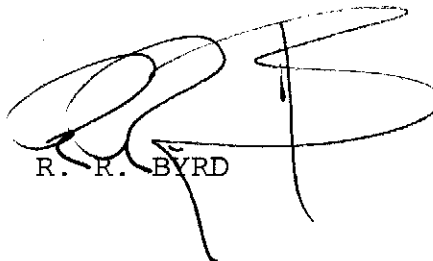
TBS Uniform Shop
SgtMaj Bill Whaley (Ret)
MCX, MCCDC
P. O. Box 229
Quantico, VA 22134
(703) 640-8820
(800) POC USMC

The Marine Shop
Mr. Buck Grove
300 Potomac Avenue
P. O. Box 1864
Quantico, VA 22134
(703) 640-7195

10. Checking In: During normal working hours, check-in is done at TBS in Heywood Hall in the Combined Administrative Center. After hours, check-in is done at Heywood Hall with the Officer of the Day. Service "C" or civilian business suit/dress is the appropriate attire for checking in, both during and after working hours.

11. The Reserve Support Unit will provide you with the detailed information on check-in procedures to include: pay, billeting, messing, transportation, benefits, mail, and medical through separate correspondence, contained in this packet. Questions concerning these issues can be addressed to SSgt Osbourne or GySgt Degrauwe at the Reserve Support Unit, MCCDC, Quantico, VA (703) 784-2128.

12. If you have any questions, please contact CW04 Curry, TBS NBC/Safety Officer, at (703) 784-3484, or Capt Wilson, TBS S-3A, at (703) 784-5368.



R. R. BYRD



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IN REPLY REFER TO:
1330
C 405
2 May 02

From: Commanding Officer
To: Reserve Warrant Officer Basic Course 1-02

Subj: PRE-COURSE REQUIREMENTS FOR RWOBC 1-02

1. The following reading/assignments must be completed prior to attending the two-week course in July. These books and handouts will form the foundation of your instruction during your two-week course. Bring these materials with you and come prepared.

<u>Number</u>	<u>Title</u>
N/A	The Armed Forces Officer
MCDP-1	Warfighting
Annex "A"	Land Navigation Self Paced Text
B0833/B0833WS	Call For Fire Student Handout and Worksheet

2. You will be issued the remainder of your student handouts when you check in. Additional information will be published on The Basic School's website as needed. To access the website, perform the following steps:

- a. Go to the Marine Corps University homepage (www.mcu.usmc.mil)
- b. From the side menu, select "Schools."
- c. Select "The Basic School."
- d. Click on the "Iron Mike" photo or the "Follow Me" icon.
- e. Find and click on the "RWOBC" icon.

3. If you are missing any of the above materials, contact CW04 Curry, TBS NBC/Safety Officer, at (703) 784-3484.

R. R. BYRD

Enclosure (1)

RWOBC 2002
7 July 2002 - 19 July 2002

Updated 5/6/02

Sunday 7 Jul 02	Monday, 8 Jul 02	Tuesday, 9 Jul 02	Wednesday, 10 Jul 02	Thursday, 11 Jul 02	Friday, 12 Jul 02	Saturday 13 Jul 02
Check-in at TBS	0005 Supply Issue (2) 0695 RSU Director (.5) 6601 CO TBS Introduction (.5) 1401 Intro to Land Navigation (2) 1415 Land Nav: Tools & Tech (4) 6613 Uniforms & Accessories (1) 6613V Uniform Vendor Brief (1)	8400X PFT (2) 0301 Theory of War (1.5) 0303 Conduct of War (1.5) 0612 Core Values/ Ethics DG (2) 1425 Land Nav I (3)	1456 1:50,000 Scale Map (4) 0334 Combat Orders I & II (2) 0337 Operations III (2)	2107 Wpns Employment & Effects (2) 2123.9 Individual Wpns FFEX (5) 5002 Weapons Cleaning	0833 Call for Fire (1.5) 0833.6 Call for Fire TSFO (4) 0045 8th & 1 Evening Parade (6)	Marital Arts
Sunday 14 Jul 02	Monday, 15 Jul 02	Tuesday, 16 Jul 02	Wednesday, 17 Jul 02	Thursday, 18 Jul 02	Friday, 19 Jul 02	Saturday, 20 Jul 02
Holiday Routine	7543 Intro to Marine Air (2) 0355 RAS I (1.5) 0355.8 RAS STEx (2) 0328 Intro to Patrolling (2) 0360 Night Operation (2)	0336.2 Security Patrol FEX 5002 Weapons Clean & Turn-In	0300.1 DMII, Human Factors (1.5) 0212 MOOTW (1) no guest lecturer 0213 AT/FT (2) 4402 Investigations (1) 0626.2 Dvlp Subordinate Ldr DG (1.5) 0619.2 Counseling Skills DG (2) 0212.1 MOOTW TDG (1)	0363.7 Platoon D TEWT (4) 0148 Fitness Reports (4) 0150 Platoon Cmdrs Admin (2)	0029 Supply Turn-In (2) 0042 Graduation (2)	